

Course Outline

CHC42115 **Certificate IV in Community Development**



Why Health Industry Training

Health Industry Training is passionate and committed to inspiring students to achieve their career goals and aspirations. If you want to be part of an exciting, fast growing industry the health and community services sector and Health Industry Training can fulfil that goal.

The health sector is currently the largest employment and fastest growing sector in Australia. The opportunities for Australians are exciting and rewarding. To be part of this industry it is important you select the most appropriate training organisation to ensure you receive the necessary knowledge, skills and practical experience needed to secure a place.

Health Industry Training has many years' experience in the health sector. We specialise in health and community services and keep well informed of the current and future trends occurring in the health and community services sector.

Health Industry Training will help you successfully complete your qualification using an individual, supportive approach by providing you with a training plan individualised to suit your needs and lifestyle. Study your way, place and pace with the support of a personal trainer.

It is recommended that you read this course outline in conjunction with the student handbook that is available on the Health Industry Training website.

Inspiring students to achieve!



RTO National Provider # 32145

CHC42115

Certificate IV in Community Development

Course Details

Duration	Maximum 24 months
Delivery Method	Flexible, individual needs approach to learning
Enrolment Method	Open enrolment
Prospect Career Roles	Community development worker Neighbourhood centre worker Community worker Project worker Neighbourhood centre manager
Assessment Methods	Short answer questions Projects Case studies Workplace portfolio Research reports

Industry trends

Community Development workers contribute to the development of communities through social change processes. The work may occur within and across social, environment, economic, arts and culture, and recreation sectors.

This work may take place in domestic and international contexts. For instance, Aboriginal Project Officers (Development Assistance) are engaged by a charitable organisation to provide services for Australian-based projects aimed at alleviating disadvantage among Aboriginal and Torres Strait Islanders.

They may coordinate field-based projects, manage the budget, or participate in the design, development, and implementation or monitoring of community development plans.

Employment for this occupation rose slightly in the past five years and rose strongly in the long-term (ten years). Employment for Community Development to November 2018 is expected to grow moderately.

Course Information

Delivery Method

The Certificate IV in Community Development is delivered through a blended delivery method. You will be provided with a 'Learner Resource' and 'Assessment Booklet' for each unit of competency. Assessments are to be completed in normal word document attached to an email and sent directly to your trainer for all theoretical assessments.

Assessment Methods

Health Industry Training uses a range of assessment methods to ensure sufficient evidence can be gathered to demonstrate you can perform the tasks against the specified criteria. Assessment methods can include:

- Short answer questions
- Projects
- Case studies
- Scenarios
- Reports
- Workplace portfolios
- Research reports
- Presentations

Recognition of Prior Learning

Many of our students already have a high level of skills, knowledge and expertise that can be recognised through a Recognition of Prior Learning (RPL) process.

RPL takes into account previous formal study, work and life experience and then assesses this against the elements of competency to determine if you can receive credit toward a qualification. Students seeking recognition can apply for RPL on enrolment into a qualification or throughout the duration of their study.

Credit Transfer

If you have completed a unit of competency within your intended qualification with another Registered Training Organisation (RTO) you may be able to apply for a credit transfer or exemption. A copy of the original transcript must be provided when applying for a credit transfer.



Admission Requirements

Entry Requirements

To enrol in the Certificate IV in Community Development it is anticipated that you will have completed year 10 or equivalent.

In addition students will need to provide Health Industry Training with their Unique Student Identifier number.

IT Requirements

To complete the course you will need access to a computer and the Internet.

In addition you will need basic computer skills to conduct research on your current topics and complete your assessments. In particular, you will need skills in word processing and PowerPoint presentations.

Minimum Age Requirements

The minimum age for this course is 16 years old. If you are under 18 years of age your enrolment form must be signed by a parent or guardian.

Literacy, Language, Numeracy (LLN) Requirements

Students must have an adequate level of Language, Literacy and Numeracy skills (LLN). Entry into the course requires English proficiency to Year 10 level or equivalent. Students are able to test their LLN skills by completing an appropriate level LLN test by emailing info@healthindustrytraining.org. For additional information and support contact the Reading Writing Hotline at www.readingwritinghotline.edu.au

Student Support

Throughout your course with Health Industry Training, you will be provided with a range of support services depending on your individual needs.

One-on-one trainer support: You will be provided with a trainer that has extensive experience and expertise in the course content and the industry sector. Our professional trainers are there to ensure you have a successful learning journey where you can contact them via phone or email.

In addition to your trainer, the administration team can provide you with support including your enrolment, changes to contact details or study plan, progress report and any issues you may encounter throughout your course.

Peer support

Health Industry Training appreciates that distance/online learning can be an isolated experience for some students. To assist with isolation all students have the option to be part of a Facebook peer support group. Peer support groups can be a positive experience where you can study with like-minded people, ask questions relating to your course and build friendships.

Financial support

The Certificate IV in Community Development is Austudy / Abstudy approved. Please contact your local Centrelink office for eligibility requirements and application.

Australian Apprenticeship Scheme

Queensland residents ONLY - This course is available through the Australian Apprenticeship Scheme. The Australian Apprenticeships Scheme is government funded training available for school-based students, new and existing employees. The traineeship program addresses skills needs by making government funding available to Health Industry Training to deliver the training. Additional incentives for employers are also available to provide students with paid work for the duration of the traineeship.

Other States - This course is also available to be delivered as a traineeship in other states. Training is available for new and existing employees. Please contact your preferred apprenticeship centre to arrange sign up of your Traineeship.

Fee-paying

To assist students who are not eligible for funding, Health Industry Training offers financial assistance to students by allowing students to either:

- pay the cost of the course in full and receive a 10% discount on the full cost of the course; or
- take advantage of our affordable payment plan options (weekly, fortnightly or monthly instalments) (see enrolment form for additional information)

Course Structure

The table below provides a recommendation for the order in which you should complete your units. On enrolment into the units you will be provided with learner guides, reference material and assessment booklets.

15 units are required for award of this qualification including:

- 8 core units
- 7 elective units

Order of Study

Unit Code	Unit Title	Unit type (Core/Elective)
CHCCDE003	Work within a community development framework	Core
CHCDIV001	Work with diverse people	Core
CHCLEG001	Work legally and ethically	Core
CHCCOM002	Use communication to build relationships	Core
CHCCDE001	Support participative planning processes	Core
CHCCDE004	Implement participation and engagement strategies	Core
CHCCDE005	Develop and support relevant community resources	Core
HLTWHS001	Participate in workplace health and safety	Core
ALL seven (7) elective units are to be selected. No particular order of completion is required.		
CHCADV001	Facilitate the interests and rights of clients	Elective
CHCCDE007	Develop and provide community projects	Elective
CHCCDE008	Support community action	Elective
CHCCDE010	Develop and lead community engagement strategies to enhance participation	Elective
CHCDIV002	Promote Aboriginal and Torres Strait Islander cultural safety	Elective
CHCGRP001	Plan and conduct group activities	Elective
CHCPRP001	Develop and maintain networks and collaborative partnerships	Elective

How to Enrol

Need More Information?

Health Industry Training is dedicated to ensuring all students are enrolled in the course that will achieve their career aspirations. If you need help with choosing the right course for you please contact the administration team on 1300 381 415.

Ready to Enrol?

Enrol online today. Visit our website at: www.healthindustrytraining.org, select your course and click 'Enrol now'

OR

Email info@healthindustrytraining.org and request an enrolment pack

OR

Enrol by phone. Contact one of our friendly enrolment officers on 1300 381 415