

## Course Outline

*HLT37215*

**Certificate III in Pathology Collection**



# Why Health Industry Training

Health Industry Training is passionate and committed to inspiring students to achieve their career goals and aspirations. If you want to be part of an exciting, fast growing industry the health and community services sector and Health Industry Training can fulfil that goal.

The health sector is currently the largest employment and fastest growing sector in Australia. The opportunities for Australians are exciting and rewarding. To be part of this industry it is important you select the most appropriate training organisation to ensure you receive the necessary knowledge, skills and practical experience needed to secure a place.

Health Industry Training has many years' experience in the health sector. We specialise in health and community services and keep well informed of the current and future trends occurring in the health and community services sector.

Health Industry Training will help you successfully complete your qualification using an individual, supportive approach by providing you with a training plan individualised to suit your needs and lifestyle. Study your way, place and pace with the support of a personal trainer.

It is recommended that you read this course outline in conjunction with the student handbook that is available on the Health Industry Training website.

*Inspiring students to achieve!*



RTO National Provider # 32145

# HLT37215

## Certificate III in Pathology Collection

### Course Details

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**Duration** Maximum 24 months

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**Delivery Method** Flexible, individual needs approach to learning, Block training

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**Enrolment Method** Open enrolment

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**Prospect Career Roles** Specimen collection officer  
Laboratory aide  
Pathology collector  
Pathology assistant  
Specimen reception assistant  
Operation officer

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**Assessment Methods** Short answer questions  
Projects  
Case studies  
Workplace portfolio  
Research reports  
Work placement  
Clinical log book

### Industry trends

Pathology is the collection of blood and other specimen for analysis. In today's society where we need to undergo tests to determine our health and wellbeing, there is an increased demand for pathology services, which in turn improves service delivery to clients.

The Certificate III qualification allows the worker to perform routine extractions of blood and other pathology specimens. They may also prepare and process pathology samples for testing in a laboratory.

According to the Australian Bureau of Statistics "Almost half of persons aged 15 years and over in Australia (48%) had a pathology test in the previous 12 months. Women were more likely to have had pathology tests (55% compared with 42% of men)."

Working in this industry requires workers to undertake roles that include the collection of blood and other pathology specimens under supervision. It should be noted that this qualification does not cover collection of a range of specimens for specialised testing, collection of arterial blood gases or team leadership and training.

# Course Information

## Delivery Method

The Certificate III in Pathology Collection is delivered through a blended delivery method. Students will need to undertake block training as part of their qualification.

Training will take place for one week which is held in Brisbane. It is at the students expense to attend this training.

Students will undertake both theoretical and practical assessment.

All theoretical assessments are to be completed to a normal word document attached to an email and sent directly to your trainer. The practical assessment will take place through block training using a simulated environment using observation checklists.

## Clinical Work Placement

**Duration:** Clinical work placement is to be completed with QML in your area or as close as possible to where you live. A placement fee of \$500.00 is required to be paid as a separate cost to your training. This is to be paid to Health Industry Training prior to your placement being arranged.

## Work placement outline

Clinical work placement is compulsory for the Certificate III in Pathology Collection qualification.

Clinical work placement provides an important opportunity for Certificate III in Pathology Collection students to apply skills and theory in 'real-life' situations, in a variety of clinical settings. Experiencing 'real-life' situations enables students to apply and gain competence in the many different skills required across various health care settings.

Once you have completed all of the units within the course, Health Industry Training will arrange your placement with QML. You will be required to complete an online induction as well as sign a confidentiality agreement.

## Insurance

Health Industry Training provides insurance to all students undertaking work placement as part of their qualification. Insurance covers Public Liability and Volunteer Workers insurance.

## Pre-requirements

As a student you must ensure you have completed the necessary 'Prior to clinical work placement' activities listed below before clinical work placement can commence.

- National Criminal History Clearance
- Student Disclosure Statement
- Working with Children blue card
- Immunisations and screening

## Assessment Methods

Health Industry Training uses a range of assessment methods to ensure sufficient evidence can be gathered to demonstrate you can perform the tasks against the specified criteria. Assessment methods can include:

- Short answer questions
- Projects
- Case studies
- Scenarios
- Reports
- Workplace portfolios
- Work placement logbook
- Research reports
- Presentations

## Recognition of Prior Learning

Many of our students already have a high level of skills, knowledge and expertise that can be recognised through a Recognition of Prior Learning (RPL) process.

RPL takes into account previous formal study, work and life experience and then assesses this against the elements of competency to determine if you can receive credit toward a qualification. Students seeking recognition can apply for RPL on enrolment into a qualification or throughout the duration of their study.

## Credit Transfer

If you have completed a unit of competency within your intended qualification with another Registered Training Organisation (RTO) you may be able to apply for a credit transfer or exemption. A copy of the original transcript must be provided when applying for a credit transfer.



## Admission Requirements

### Entry Requirements

To enrol in the Certificate III in Pathology Collection students must:

- provide Health Industry Training with their Unique Student Identifier number; and
- Complete the Clinical work placement pre-requirements prior to clinical placement.

### IT Requirements

To complete the course you will need access to a computer and the Internet.

In addition you will need basic computer skills to conduct research on your current topics and complete your assessments. In particular, you will need skills in word processing and PowerPoint presentations.

### Minimum Age Requirements

The minimum age for this course is 16 years old. If you are under 18 years of age your enrolment form must be signed by a parent or guardian.

### Literacy, Language, Numeracy (LLN) Requirements

Students must have an adequate level of Language, Literacy and Numeracy skills (LLN). Entry into the course requires English proficiency to Year 10 level or equivalent. Students are able to test their LLN skills by completing an appropriate level LLN test by emailing [info@healthindustrytraining.org](mailto:info@healthindustrytraining.org). For additional information and support contact the Reading Writing Hotline at [www.readingwritinghotline.edu.au](http://www.readingwritinghotline.edu.au).

# Student Support

Throughout your course with Health Industry Training, you will be provided with a range of support services depending on your individual needs.

**One-on-one trainer support:** You will be provided with a trainer that has extensive experience and expertise in the course content and the industry sector. Our professional trainers are there to ensure you have a successful learning journey where you can contact them via phone or email.

In addition to your trainer, the administration team can provide you with support including your enrolment, changes to contact details or study plan, progress report and any issues you may encounter throughout your course.

## Peer support

Health Industry Training appreciates that distance education learning can be an isolated experience for some students. To assist with isolation all students have the option to be part of a Facebook peer support group. Peer support groups can be a positive experience where you can study with like-minded people, ask questions relating to your course and build friendships.

## Financial support

The Certificate III in Pathology Collection is Austudy / Abstudy approved. Please contact your local Centrelink office for eligibility requirements and application.

## Queensland residents ONLY.

**Certificate 3 Guarantee:** Health Industry Training is proud to be a pre-qualified supplier for the Queensland Government, under the Certificate 3 Guarantee. To be eligible for the Certificate 3 Guarantee, participants must not hold or be undertaking a Certificate III qualification. Qualifications undertaken at school do not affect eligibility. The cost for students on a Centrelink concession is \$20 per unit. For non-concession students or payments made by a third party, the cost is \$60 per unit.

## Fee-paying

To assist students who are not eligible for funding, Health Industry Training offers financial assistance to students by allowing students to either:

- pay the cost of the course in full and receive a 10% discount on the full cost of the course; or
- take advantage of our affordable payment plan options (weekly, fortnightly or monthly instalments) (see enrolment form for additional information)

# Course Structure

The Certificate III in Pathology Collection has been packaged to include:

14 units are required for award of this qualification including:

- 9 core units
- 5 elective units

The course combines theoretical and practical clinical work placement experience. The theoretical component of the course provides the student with the relevant knowledge required to work in the primary health care sector.

The practical clinical placement experience provides students with the clinical knowledge and skills for students to work in a clinical setting on completion of the qualification.

The table below provides a list of the units of competencies offered by Health Industry Training. In addition, units of competency that require practical work placement have been identified.

Unit Code	Unit Title	Unit type (Core/Elective)
CHCCOM005	Communicate and work in health or community services*	Core
CHCDIV001	Work with diverse people	Core
BSBCUS201	Deliver a service to customers	Core
BSBMED301	Interpret and apply medical terminology appropriately	Core
HLTWHS001	Participate in workplace health and safety	Core
HLTINF001	Comply with infection prevention and control policies and procedures*	Core
HLTPAT001	Identify and respond to clinical risks in pathology collection *	Core
HLTPAT002	Perform venous blood collections <b>(Mandatory Block training)</b> *	Core
HLTPAT004	Collect pathology specimens other than blood *	Core
All Five (5) elective units are to be selected		
HLTAAP001	Recognise healthy body systems*	Elective
HLTAID003	Provide first aid <b>(Mandatory Block training)</b>	Elective
HLTHPS001	Take clinical measurements <b>(Mandatory Block training)</b> *	Elective
HLTCAR001	Perform electrocardiography (ECG) <b>(Mandatory Block training)</b> *	Elective
HLTPAT006	Receive, prepare and dispatch pathology specimens*	Elective

**Mandatory work placement required \***

# How to Enrol

## Need More Information?

Health Industry Training is dedicated to ensuring all students are enrolled in the course that will achieve their career aspirations. If you need help with choosing the right course for you please contact the administration team on 1300 381 415.

## Ready to Enrol?

Place an enquiry through our website:

[www.healthindustrytraining.org](http://www.healthindustrytraining.org)

OR

Email [info@healthindustrytraining.org](mailto:info@healthindustrytraining.org) and request an enrolment pack

OR

Enrol by phone. Contact one of our friendly enrolment officers on 1300 381 415